

Members Present: Petty, Thurow, Sloan

Absent: none

Others Present: Mayor Palm, E. Geick, E. Truman, B. Zeman, C. Haggard, T. Pinion

Call to Order –Ald. Petty called the meeting to order at 6:00 p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Thurow to approve the minutes of March 26, 2019 and carried unanimously. Moved by Sloan, seconded by Thurow to approve the agenda. Motion carried unanimously.

Action Items

- a) **Accounts Payable** – Moved by Sloan seconded by Thurow to recommend to Council for approval of the accounts payable for **\$609,013.38**. Motion carried unanimously.
- b) **Approve the Purchasing Policy** – C. Haggard noted that one significant change to the policy is the dollar amount that requires we obtain bids will increase from \$500 to \$1,000. Atty. Truman explained that the other changes to the policy were general updates. Moved by Sloan, seconded by Thurow to recommend to Council for action. Motion carried unanimously.
- c) **Approve the 1st Qtr. 2019 Financial Reports** – C. Haggard explained the new layout for these reports and noted any significant budget changes. The committee reviewed the financial reports. These reports are informational only; no action taken.
- d) **Approve the 1st Qtr. 2019 Budget Amendments** – The committee reviewed the budget amendments. Moved by Sloan, seconded by Thurow to recommend to Council for action. Motion carried unanimously.
- e) **Approve the Sauk County MIS Memorandum of Understanding for the Provision of Intergovernmental services to the City of Baraboo for Computer Network and Technical Services** – Adm. Geick explained that the first agreement with Sauk County was back in about 2011. There have been minor updates to the agreement since then. The update before the committee now includes approving a Technology Policy and new rates. Atty. Truman has reviewed this MOU and has no questions. Moved by Sloan, seconded by Thurow to recommend to Council for action. Motion carried unanimously.
- f) **Review and recommendation to Common Council to approve the Technology Use Policy with the Sauk County MIS Department for the City's computer network and security systems.** * Adm. Geick explained that this is removing all the tech items out of our Employee Handbook and moving them into this policy; taking an expanded Tech Policy based on what the County has and creating a separate policy for the City. Moved by Sloan, seconded by Thurow to recommend to Council for action. Motion carried unanimously.
- g) **Review and recommendation to Common Council to amend Section 3.15, Procedure for Competitive Bidding, of the Baraboo Municipal Code to account for the Common Council's adoption of the City's Purchasing Policy.** * - Atty. Truman noted that this is purely housekeeping. The changes to the code will allow for future adoptions of the purchasing policy without changing the Municipal Code. Moved by Sloan, seconded by Thurow to recommend to Council for action. Motion carried unanimously.

Informational Items

- a) City Attorney's report on insurance claims – None.

Adjournment – Moved by Sloan, seconded by Thurow and carried to adjourn at 6:30pm.
Brenda Zeman, City Clerk